

Supplier account creation request

Electronic form to be filled in by the supplier - All fields are mandatory

Supplier Contact Details

Registered name:					
Address:					
Post code:		Town:		Country:	
SIRET [business reg.] number:		Legal status:	Select in the pull-down list	Inclusive sector:	Select in the pull-down list
Intra-community VAT No.:		NAF [trade sector] code:		Currency:	
Last Name & First Name of Legal Representative:		Umbrella company	Select in the pull-down list		
VAT regime:	Select in the pull-down list	Payment terms	Net 45 days from invoice date		
Documents required:	It is essential to provide bank account details for payments via bank transfer. If the annual amount for orders exceeds €5000 excl. taxes, you must provide the following documents when your account is created and then again every 6 months (see point 4): 1. K-bis business registration certificate (issued within the last 3 months) or equivalent 2. URSSAF Vigilance Certificate available online at www.urssaf.fr or equivalent document certifying the declaration and payment of social security contributions (from other social security collection agencies e.g. RSI, AGESSA, MDA, etc.) 3. Nominative list of Non-EU foreign workers, forms available from the platform <i>It is essential to provide bank-certified account details for payments via bank transfer.</i>				

Order destination ¹

Registered name:	0		
Address:	0		
Post code:	00000	Town:	0
Country:	0		
Name:		First name:	
Tel:		Mobile tel.:	
E-mail address:			

¹ Please correct if the company address and/or registered name is (are) different from section 1

Information regarding Payments ¹

Registered name:	0		
Address:	0		
Post code:	00000	Town:	0
Country:	0		
Name:		First name:	
Tel:		Mobile tel.:	
E-mail address:			

¹ Please correct if the company address and/or registered name is (are) different from section 1

Bank details

BANK NAME			
BANK CODE	SORT CODE	BANK ACCOUNT NUMBER	CLE RIB [Control key]
BIC/SWIFT CODE			

² In accordance with articles L8222-1 et seq. of the French Labour Code, the AFNOR Group delegates the collection and verification of suppliers' legal documents to a specialized trusted third party that is a member of the *Fédération Nationale des Tiers de Confiance* (FNTC - French Federation of Trusted Third Parties), and who receives the following data as part of that mission: REGISTERED NAME, SIRET [business reg.] number and contact details for the "DUTY OF VIGILANCE CONTACT" (last name, first name, address, telephone number, title and e-mail address).

The personal data that you send to us, which is required in order to process your request to create a supplier account for one of the AFNOR Group companies (AFNOR, AFNOR COMPETENCES, AFNOR DEVELOPPEMENT, AFNOR CERTIFICATION, AFNOR INTERNATIONAL), will only be used in-house for processing purchase orders and payments for your services, and for any communication purposes that are necessary for the purchasing process to run smoothly in France and/or abroad, including requests for up-to-date mandatory documents required to satisfy the regulatory obligations under the duty of vigilance to which ordering customers are bound. You have a right of access to, rectification and cancellation of this information as provided for in the Act of 6 January 1978. Unless you object, this information may be used within the framework of the AFNOR Group purchasing process, for all the Group's entities.

You can exercise your rights by writing to the following address: dpo@afnor.org



7 - Certification - CSR initiatives

ISO 9001:	Select in the pull-down list	Certification organization:		ISO 45001:	Select in the pull-down list	Certification organization:	
ISO 14001:	Select in the pull-down list	Certification organization:		ISO 27001:		Certification organization:	
CSR initiatives:	Select in the pull-down list	Certification organization:		Others:		Certification organization:	
In-house requesting party		Entity		Observations:			